靜宜大學教務處 通知

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受文者：115(1)學期在學學生
發文日期：中華民國 115 年 11 月 23 日
發文字號：靜教綜字第 11500074 號
速別/密等/附件：普通/普通/無

主旨：新申請、變更及放棄「輔系」、「雙主修」和「學分學程」相關事項，敬請 查照。
說明：

一、 受理期間：**115 年 11 月 30 日早上 9:00 至 12 月 4 日晚上 12:00**(逾期恕不受理)。

二、 本次申請對象(不含休學生)：

(一) 申請輔系、雙主修：

1.學士班：各年級在學學生(不含延畢生)。

2.碩士班及博士班：二年級(含)以下在學學生。

(二) 申請學分學程：各年級在學學生(不含延畢生)。

三、 學生僅得修習同級學制雙主修，或修習同級或向下一級學制輔系。

四、 申請方式：採線上申請，敬請參閱下列步驟辦理：
申請步驟：本校網頁→點選「e 校園服務網」，輸入個人帳號及密碼→點選「輔系、雙主修申請」或「學分學程申請」。新申請者應選定【115 學年度第 2 學期】為開始修習期別。

五、 查詢申請結果，請至本校「e 校園服務網」點選「Eportfolio」查詢。如有誤(漏)載者，務請於 12 月 9 日前(星期三)至綜合業務組申請更正。

六、 未具修習資格前選修輔系或雙主修相關課程者，請至綜合業務組申請"學分追認"。(部分課程需補繳學分費)

七、 【變更輔系為雙主修】或【變更雙主修為輔系】者，需先放棄原來的資格，再重新申請，同一系(組)不得同時申請為輔系兼雙主修。

八、 修習各類學分學程者，務請上網申請修習資格，以利系(院)秘書審查學程學分。未申請修習學分學程資格而先修課者，亦請上網補辦申請手續。

九、 修課注意事項：

(一) 依本校學生修讀輔系及雙主修辦法，新申請者需自選定開始修習學期(即 115 學年度第 2 學期)，修習輔系或雙主修課程至少一科，違者取消修習輔系或雙主修資格。

(二) 申請變更或放棄輔雙主修資格者，115(1)學期修習中之輔系或雙主修課程，除已依規定辦理停修外，仍需修習。

(三) 各系輔系、雙主修相關資料，請參閱課程架構圖及修讀輔系或雙主修辦法。
(網址: https://dorac.pu.edu.tw/p/412-1059-2390.php?Lang=zh-tw)

(四) 各類學分學程及 TAICA 聯盟學分學程證書申請等資訊，請至「學程專區」瀏覽。
(網址 1: https://alcat.pu.edu.tw/2009programarea/)。
(網址 2: https://dorac.pu.edu.tw/p/412-1059-5246.php?Lang=zh-tw)

十、 相關業務詢問請撥校內分機 11110-11122，洽綜合業務組。

正本：115(1)學期在學學生
副本：教務處、綜合業務組、學系主任、學系秘書、班導師、國際暨兩岸事務處、博雅創新學院

教務長 林智倢

Providence University Office of Academic Affairs

Add.: 200, Sec. 7, Taiwan Boulevard, Shalu, Taichung 433-303, Taiwan
Case Officer: Chen, Guo-Ching ; e-mail: gcchen@pu.edu.tw

TO: All Current Students of 2026/27 1st Semester

Date: Nov 23, 2026
Ref. No.: JingJiaoJung No. 11500074
Priority/Classification/Attachment: Regular/Unclassified/none

Subject: New Application, Change, and Withdrawal of Minor study, Double Major, and Credit-Based Programs

Descriptions:

A. Application time: **09:00AM, Nov 30 to 12:00PM, Dec 4, 2026** (Late applications are not accepted.)
B. Eligibility (excluding students in suspension of study):
   a. Applications for Minors and Double Majors:
      1. Undergraduates: Students under the 7th Semester (inclusive) of study
      2. Graduates: Students under the 2nd year (inclusive) of study
   b. Applications for Credit-Based Programs: Current undergraduate students under the 8th Semester (inclusive) of study
C. Students are allowed to study the Double Major of the same grade or the Minor program of the same grade or one grade lower.
D. Application procedures: Online application only. Please refer to the following steps:
   Steps: Go to PU homepage → Select e-Campus, key in personal account name and password. → Select "Minor and Double Major Application" or "Credit-Based Programs Application. New applicants should select "2026/27 2nd Semester" as their initial term of study.
E. To enquire the application results, please go to the "e-Campus" and select "Eportfolio". If there is any error/missing of the information, please apply for correction at the Div. of R&C by Dec 9.
F. If you've taken Minor or Double Major courses before you're qualified, please contact Div. of R&C to apply for credit ratification (Credit fees may be charged for some courses.)
G. To apply for "Major/Minor Interchange" or "Changing a Double Major into a Minor", the student needs to renounce the qualification first and re-apply. It's not allowed to take a Minor and a Double Major from the same Department (Division) simultaneously.
H. The students taking Credit-Based Programs should apply for qualifications online so that the secretary of the Department (College) can review the course credits. Those who take the related courses without application should complete the application procedures online.
I. Notes:
   a. In accordance with the Providence University Regulations on Minors and Double Majors, a new applicant must register for a minimum of ONE course in the elected Minor or Double Major curriculum in the initial semester of application (i.e.: the 2026/27 2nd Semester). Failed to comply will lead to the disqualification for studying a Minor or Double Major.
   b. The students who apply for a change or renouncement of Minor/Double Major qualifications should complete their study in the Minor/Double Major program in the 2026/27 1st Semester unless they've been approved of a course withdrawal.
   c. Please refer to the Course Structure Diagram of the respective departments and the related regulations on taking a Minor and Double Major.
      (URL: https://dorac.pu.edu.tw/p/412-1059-2390.php?Lang=zh-tw)
   d. For information on Credit-Based Programs and TAICA Alliance Credit-Based Programs certificate applications, please go to "Program Area".
      (URL1: https://alcat.pu.edu.tw/2009programarea/)
      (URL2: https://dorac.pu.edu.tw/p/412-1059-5246.php?Lang=zh-tw)
   e. For further information, please contact the Div. of R&C at ext. 11110-11122.

Original: All current students of 2026/27 1st Semester
Copies: Office of Academic Affairs, Div. of R&C, Head and Secretary of Departments, Class Advisors, OIA, College of Liberal Education and Innovation

Dean of Academic Affairs Chih-Chien Lin