靜宜大學教務處 函

受文者：本校專兼任教師、各學系主任、秘書、全體研究生
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發文字號：靜教綜字第 11500023 號
速別：普通件
密等及解密條件或保密期限：普通
附件：附件-靜宜大學研究生學位考試辦法

主旨：公告研究生於進行學位考試前應留意之相關事項，敬請查照。

說明：

一. 研究生申請論文口試前需完成本校圖書館論文原創性檢核比對，下載原創性報告並列印紙本報告。

二. 論文比對結果需具備：
   (1). 完整之論文名稱。
   (2). 報告最末頁『排除引述』及『排除相符處』須為關閉，『排除參考書目』則由學系(所、學位學程、班)自訂。
   (3). 比對結果以不超過 25%為原則，特殊個案需由指導教授說明理由，經學系(所、學位學程、班)主任簽名後，隨同研究生申請學位考試簽文呈核。

三. 研究生列印原創性檢驗比對報告結果書面資料務必清晰，經指導教授審核並於右上角簽名(如附件所示)，完成後請將比對結果送學系秘書掃描(掃描檔案務必清晰)，並請學系秘書將電子檔(檔案名稱：研究生學號及姓名)隨同論文口試申請考試簽文一併附上。

四. 檢驗比對報告相關作業流程參考：圖書館→**Turnitin 原創性比對**→【使用指南】。

五. ★★最新修訂：依據學位論文送存國家圖書館典藏作業要點，**如涉及機密、專利事項或依法不得提供，學生應於進行學位考試前提出申請論文延後公開，並於學位考試時由考試委員審核確認是否涉及機密、專利事項或依法不得提供，經系務會議審查通過後填具國家圖書館、靜宜大學學位論文延後公開申請書**→【使用指南】，並檢附系務會議紀錄，經指導教授、考試委員簽名及學系審查，得不予提供或於一定期間內不為提供。

六. 最新修訂：**學位論文延後公開審核要件及延後公開期間：**
   (1). 涉及機密或依法不得提供事項：須提出適用法規或具體事實證據。
   (2). 專利事項：須提供申請專利案號或提出相關申請說明。
   (3). 每次申請電子全文及紙本論文延後公開至多 5 年，且需逐次申請。
   (4). 第 2 次起之申請程序，仍應取得原所有學位考試委員審核確認，或經原就讀系(所、學位學程、班)務等會議審核確認。

正本：本校專、兼任教師各學系主任、秘書、全體研究生
副本：教務處、綜合業務組、圖書館、國際暨兩岸事務處

教務長　鄭志文

Providence University Office of Academic Affairs Announcement

To: All Fresh Graduates, Department Heads, Advisors to Seniors, Dept. Secretaries
Date: March 20, 2026
Ref. No.: Jing-Jiao-Jung-11500023
Priority: Regular
Classification: Regular
Attachment: Providence University Regulations on Graduate Degree Examinations

Subject: Announcement: Graduate students are advised to take note of the following important information before taking the degree examination.Descriptions:

1. Prior to their applications for oral examination, the graduate students must complete the Turnitin Report, download the originality test report, and attach the hard copy of the report to their applications.

2. The Turnitin Originality Check Report attached to the application for degree examination must include the following items (see the exhibit below).
   (1) Complete thesis/dissertation title.
   (2) At the last page of the report, the "excluding quotes" and "excluding matches" must be closed; "excluding bibliography" is at the discretion of the respective departments (institutes, degree programs, classes).
   (3) The principle for the maximum similarity index is 25%. A written explanation by the Advisor is required for a special case, which should be signed-off by the department (institute, degree program, class) head and submitted with the Application for Degree Examination.

3. The written content of the Turnitin Report must be clear. The signature of the Advisor should appear at the upper right-hand corner of the Turnitin report after verification (see the exhibit below). Send the written content of the report to the secretary of the department for scanning to be attached to the application for degree examination. The content of the scanned file must be clear.

4. For the procedure of Turnitin Originality Check, please go Luking Library → Turnitin Originality Check → User's Instructions.

5. ★★ **Latest Revision**:
   According to the National Central Library Guidelines for the Submission and Archiving of Theses and Dissertations, if a thesis or dissertation involves confidential information, patent-related matters, or content that is prohibited by law from being disclosed, students must apply for a delayed release before taking the degree examination. During the examination, the examination committee shall review and confirm whether the thesis involves confidential, patent-related, or legally restricted content.

   After approval by the departmental affairs meeting, the student shall complete the Application Form for Delayed Public Access to Thesis/Dissertation (National Central Library and Providence University) → [User Guide], attach the meeting minutes, and obtain the signatures of the advisor, examination committee members, and departmental reviewers. Upon completion of these procedures, the thesis/dissertation may be withheld from public access or restricted for a certain period.

6. Latest Revision:Requirements and Duration for Delayed Public Access to Theses/Dissertations:
   (1) Confidential or legally restricted content: Applicants must provide relevant legal provisions or specific supporting evidence.
   (2) Patent-related content: Applicants must provide the patent application number or relevant supporting documentation.
   (3) Each application for delaying the release of both the electronic full text and printed thesis/dissertation may be approved for a maximum of five years, and must be applied for separately each time.
   (4) From the second application onward, the student must again obtain confirmation from all original degree examination committee members, or approval from the original department (institute, degree program, or class) meeting

Original: All full time and part-time faculties; all dept. heads; all dept. secretaries; all graduate students
Copies: Office of Academic Affairs; Div. of R&C; Luking Library; OIA

Dean of Academic Affairs   Chih-Wen Cheng

學生簽名：王大明
(Signature of the Student)

指導教授簽名：李大成
(Signature of the Advisor)

論文題目- 完整論文名稱 Complete thesis/dissertation title

原創性報告

11% 相似度指數

10% 網際網絡來源

0% 出版物

2% 學生文稿

比對結果不超過25%
maximum similarity index is 25%

主要來源

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排除引述	關閉	排除相符處	關閉
排除參考書目	關閉		

報告最末頁『排除引述』及『排除相符處』須為關閉，『排除參考書目』則由學系(所、學位學程、班)自訂。

At the last page of the report, the **"excluding quotes" and "excluding matches" must be closed**; "excluding bibliography" is at the discretion of the respective departments (institutes, degree programs, classes).