

靜宜大學教務處 公告

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受文者：本校全體學生

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速別：普通件

密等及解密條件或保密期限：普通

附件：[校際選課\(本校至外校\)申請系統操作說明](#)

主旨：公告本校 110 學年度暑修課程及選課作業事宜，請查照。

依據：依據本校學生暑期開班授課施行細則及 110 學年度學雜費收費標準辦理。

公告事項：

一、110 學年度暑修分上、下兩期，上課期間如下：

上期：111 年 6 月 27 日至 7 月 29 日(排課五週)

下期：111 年 8 月 1 日至 9 月 2 日(排課五週)

二、配合 111/07/16-25 全校停電(電線檢修)及 111-1 開學日訂於 09/05，調整 110 學年度暑修課程上課方式如下：

(一)暑修上期(06/27-07/29)：1 週(線上)+4 週(實體)；全校停電期間即 07/16(六)至 07/25(一)止計 10 天為線上上課，其餘週次第 1、2、3、5(7/26-29)週實體上課。

111/7/11-12 日為分科測驗日，如遇考試用教室，需配合調撥教室。

(二)暑修下期(08/01-09/02)：5 週均為實體上課。

三、暑期選課為網路作業，分兩階段進行，學生需自行上網申辦，預選截止日後，各課程選課人數符合開課標準者，保留至加退選學生選課，如預選、加退選兩階段選課未符合開班標準，該課程停開，特請學生留意配合。

四、各階段選課及繳費期限如下：

暑修	預選	加退選	學分費查詢及繳費日期
上期	5 月 9 日 9 點~ 5 月 15 日 23 點	5 月 23 日 9 點~ 5 月 29 日 23 點	6 月 8 日 9 點~ 6 月 10 日 23 點
下期	6 月 20 日 9 點~ 6 月 26 日 23 點	7 月 4 日 9 點~ 7 月 10 日 23 點	7 月 12 日 12 點~ 7 月 15 日 12 點

五、暑修分為預選、加退選二階段選課，即選即上，敬請學生於規定時間內完成選課及繳費，完成暑修選課或繳費者，不得無故退選，否則以選而未修論，成績以零分計，欠繳費用仍應繳清。

六、暑修課程及課綱資訊公佈於 e-校園服務網「暑修專區」，請同學於選課前詳閱各科課程綱要，以維權益。

七、網路選課手續：進入「靜宜大學首頁」→登入「e校園服務網」(輸入個人帳號及密碼)→「暑修選課作業」。

八、暑期開課每一科目開班學生人數規定如下：

(一)修習學生達二十人以上者。

(二)學士班四年級及碩士班(含專班)學生修習人數達十人以上者。

(三)未達開班人數時，如學生同意負擔開班人數之學分費，簽請開課學系主任及任課教師同意，學生完成繳費後，方得開班。

(四)非同步遠距教學課程，學士班課程需達三十人(含)以上、碩士班課程須達十人(含)以上才能開班。

以上人數計算，均以本校學生為計算標準。

九、連續性課程非上、下期皆開課，需視申請學生人數是否符合開班標準，並以本校生繳費人數達開課

標準始得開課。

- 十、各班繳費人數如未達開班標準而停開課程者，採全額退費，退費作業日程請留意出納組公告。
- 十一、本校學生暑修修習課程，每期最多不得超過九學分(含校際選課)，修習科目是否列入畢業學分依各系規定。如欲申請選修他校課程(校際選課)，務必先完成校際選課申請程序，請登入「e 校園服務網」→點選「校際選課申請」申辦，系統操作說明詳如附件(或至綜合業務組網頁→系統操作說明→學生使用查詢)。
- 十二、**修習優久大學聯盟、全國夏季學院、SOS 暑期線上學院課程者，除完成本校校際選課申請之程序外，並需於該平台規定時間內完成註冊、選課及繳費。**
- 十三、暑修收費標準：
 - 1.以本校會計室網頁(靜宜大學→行政單位→會計室→學雜費公告→110 學年度學雜費收費標準→『日間學制學雜費收費標準』)公告資訊為準。
 - 2.110 學年度起暑修實習實驗課程依「實習實驗時數」收費。**
 - 3.個案開課另計收費標準，請洽綜合業務組。
 - 4.如有使用語言教室課程(任垣 108、109、141、142、143)，需另繳交語言視聽實習費。
- 十四、**查詢學分費**：1.登入 e 校園服務網→暑修學分費查詢；或
2.登入學校首頁→學雜費專區→暑修專區；或
3.手機下載靜宜大學 APP→登入 MyPU。
繳費通路：1.列印繳費單至第一銀行臨櫃繳納；或
2.利用金融卡 ATM 操作繳費：選擇【繳費】，輸入銀行代號【007】→輸入【存戶編號(轉入帳號)】→輸入【繳款金額】；或
3.使用信用卡線上刷卡：[eATM 第一銀行第 e 學雜費入口網](#)。
- 十五、**煩請國際暨兩岸事務處轉知外籍生、交換生選課相關訊息，以利遵循。**
- 十六、外校生線上選課及繳費日期，上期 6 月 22 日 10 點至 6 月 24 日 23 點；下期 7 月 27 日 11 點至 7 月 29 日 23 點。
- 十七、暑修業務請洽綜合業務組各學系(所、中心、室、學位學程)承辦人。

正本：本校全體學生

副本：各學院(系、所、中心、室、學位學程)、國際暨兩岸事務處、通識教育中心、教務處、綜合業務組、出納組、教學資源中心、網路系統組

教務長

鄭志文

Providence University Office of Academic Affairs Announcement

Add.: 200, Sec. 7, Taiwan Boulevard, Shalu, Taichung 433-01, Taiwan
Case Officer: Liao, Yu-Tzu
e-mail: ytliaw@pu.edu.tw
Phone: 886-4-26328001 ext. 11112

TO: All Students

Date: May 2, 2022

Ref. No.: Jing-Jiao-Jung No. 11100027

Priority: Regular

Classification: Regular

Attachment: [Cross-university \(PU to visiting universities\) course registration application manual](#)

Subject: 2021-22AY Summer Session and Course Registration

BASIS: In accordance with the *Regulations on Summer Session Courses* and 2021-22AY Tuition and Fees Standards

Announcements:

- The Summer Sessions for 2021-22AY is divided into Term 1 and Term 2. The session dates are as follows:
Term 1: June 27 – July 29, 2022 (5-week session)
Term 2: August 1 – September 2, 2022 (5-week session)
- In accordance with the campus-wide power outage (electrical wire maintenance) and the start date of 2022-23AY Semester 1 been scheduled on September 5, the Summer Sessions dates for 2021-22AY are adjusted as follows:
 - Term 1 (June 27 – July 29): 1 week (online) + 4 weeks (in-person): The online classes will be conducted during the 10-day power outage period from Saturday, July 16 to Monday July 25. The remaining weeks (Week 1, 2, 3, & 5) will be in-person classes.
The new Advanced Subjects Test is scheduled on July 11-12. If the classrooms are called for, it is necessary to comply with the classroom allocation.
 - Term 2 (August 1 – September 2): In-person classes for all 5 weeks.
- The course registration for Summer Sessions is processed online and is divided into two stages. Students should apply online. After the pre-registration, if the number of students registered meets the course offering standard, the course will be reserved till Drop/Add. **PLEASE NOTE:** If the number of students registered during the pre-registration and Drop/Add failed to meet the course offering standard, the course shall be cancelled.
- The deadline for course registration and fee payment are as follows:**

Summer	Pre-registration	Drop/Add	Dates for Credit Fee Enquiry and Payment
Term 1	09:00, May 9 ~23:00, May 15	09:00, May 23 ~23:00, May 29	09:00, June 8 ~23:00, June 10
Term 2	09:00, June 20 ~23:00, June 26	09:00, July 4 ~23:00, July 10	12:00, July 12 ~12:00, July 15
- The course registration for Summer Sessions is divided into pre-registration and Drop/Add with guaranteed enrollment. Please complete the course registration and make all payment within the specified time. Those who have completed the course registration and made the payment cannot withdraw from the class without justifiable causes; or it will be considered absenteeism and a “zero” mark will be given as the grade while the students still need to make all payment due.**
- All summer courses and course outlines are published in the “Summer Sessions” of e-Campus. Students are requested to read the syllabus of each subject carefully before signing up for a course for their own rights and interests.
- For online course registration, enter PU Homepage→log on to e-Campus (enter personal account and password)→Summer Sessions Course Registration.
- The number of students in each subject eligible for Summer Session is as follows:
 - The minimum number of enrollment for Summer Session is 20 students per class.
 - A minimum of 10 students per class for senior classes of undergraduate studies and Master’s Programs (In-service Master’s Program included).
 - When the number of students registered for a summer course is less than the required minimum, if the registered students are willing to pay for the full credit fees for 20 students, the course can still be offered upon the approval of the pertinent Department Head and the course instructor with the full payment been made.

- 4) For the asynchronous online curriculum, the minimum enrollment for undergraduate courses is 30 (inclusive) per class and 10 (inclusive) for graduate courses.
The number of students referred above is limited to the students of Providence University.
Only the full-time registered students of this University are accounted for the number of enrollments prescribed in the preceding clauses.
9. Continuing courses are not offered in both terms. It is pending on whether the number of students signed up for the respective courses meet the minimal requirement. The class can be offered only when the number of PU students who pay up the fees meet the minimal requirement.
10. A full refund will be made if a course is suspended due to insufficient number of students who pay the fees. Please note the announcement of Cashier's Office for the refund schedule.
11. A student can take a maximum of 9 credits in the Summer Sessions (including cross-university courses). It is subject to the respective departments whether these courses can be included in the graduation credit requirement. If a student is interested in taking cross-university courses, please complete first the application procedure: Log on to e-Campus→select Cross-University Course Registration. The manual can be found in the Attachment (or go to the Div. of R&C homepage→System→Student enquiry).
12. **In addition to completing the application procedures of PU, students who are taking courses from Excellent Long-Established University Consortium of Taiwan (ELECT), Summer College (of National Taiwan University), or Summer Online School should complete the enrollment, course registration, and fee payment by the respective schedules.**
13. Fees for Summer Sessions:
- 1) The information published on the website of the Accounting Office shall prevail. Please go to PU homepage→Administration→[Accounting Office](#)→Announcement of Tuition and Fees→Tuition and Fees for 2021-22AY→[Tuition and Fees for Day School](#).
 - 2) **Effective 2021-22AY, the lab or practicum courses will be charged according to the “number of hours of lab or practicum”.**
 - 3) Fees for case-based classes will be charged by a separate standard. Please contact the Div. of R&C for details.
 - 4) If the language classrooms are called for (AK Hall, Rooms 108, 109, 141, 142, & 143), an additional audio-visual lab fee will be charged.
14. **Credit Fees Enquiry:**
- a. Log on to e-Campus→Summer Sessions Credit Fees Enquiry; or
 - b. Log on PU Homepage→Tuition and Fees→Summer Sessions; or
 - c. Download PU APP on mobile phone→log on to MyPU.
- Payment Channels:**
- a. Make a printout of Tuition Payment slip and make payment at First Bank; or
 - b. By ATM: Select “Fees Payment”, enter bank code 007→enter Transfer-in Account Number→ Enter the amount; or
 - c. Online payment by credit card: [eTuition Portal at eATM of First Bank](#).
15. **The OIA is requested to forward the information to foreign students and exchange students.**
16. Online course registration and payment for visiting students are scheduled as follows:
Term 1: 10:00, June 22 to 23:00, June 24;
Term 2: 11:00, July 27 to 23:00, July 29.
17. For questions on Summer Sessions, please contact the case officers of the respective departments (institutes, centers, offices, and degree programs).

Original: All Students

Copies: All Colleges (Department, Institutes, Centers, Offices, Degree Programs); OIA; GEC; Office of Study;
Div. of R&C; Cashier; Teaching and Learning Resource Center (TLRC); Division of Network and Systems (DNS)

Provost

