

教務處綜合業務組 通知

公告日期：111 年 4 月 7 日

承辦人：陳佩菱

電子郵件：plchen@pu.edu.tw

聯絡方式：04-26328001 轉 11111

主旨：公告 110 學年度第 2 學期資訊應用概論期中會考相關事宜，請查照。

說明：

- 一、本學期**資訊應用概論期中會考**訂於**111 年 4 月 21 日(四)下午 15:10 起舉行**，各班級考試時間、地點詳如資訊應用概論期中會考試場分配表(附件一)。
- 二、考試如有**衝堂需補考者**，請於**111 年 4 月 18 日(一)中午 12:00 前至綜合業務組(文興樓二樓)登記**，以便另行安排補考時間，逾期未登記者不予補考。
- 三、考試當日學生應準時進入試場，並依照試場公布座位入座，不得更換座位，如有遺漏，應聽從監試人員指示入座。
- 四、依據本校學生考試規則規定：**學生進入試場，須攜帶學生證以備查驗**。因應 COVID-19 新冠肺炎疫情，考生應試時應全程配戴口罩，並配合於監試人員查驗身分時暫時脫下或拉下口罩以辨識面貌，查驗後請立即戴好。
- 五、非關考試用品請放置試場前後(不得放置座位底下)，考試時 3C 電子產品一律關機。
- 六、**考試開始 5 分鐘後不得入場考試，不得提前繳卷離開試場。未離開試場前，不得瀏覽網頁、交談，違反者依考試違規處理。**
- 七、學生必須作答在規定的電腦試卷上，不得有抄襲、傳遞、夾帶或其他作弊情事，如經發覺，除該科當次考試成績以零分計算外，並移請學生事務處議處之。
- 八、**考試結束後請速由計中 1 樓或 3 樓離場(2 樓管制只能進不能出)**，切勿於教室及走廊逗留，以免下一梯次同學入場造成人潮擁擠。
- 九、隨函檢附靜宜大學學生考試規則(附件二)並公佈於各試場內，除入場、離場時間依說明第三點規定外，其餘考試各項相關規定依此規則辦理。

考試相關資訊：

附件一-[110 學年第 2 學期資訊應用概論期中會考試場分配表](#)

附件二-[靜宜大學學生考試規則](#)

正本：修習資訊應用概論課程全體學生

副本：各學系(院、所、中心、室)主任、秘書及助教、資訊應用概論授課教師

Division of Registration and Curriculum Notice

Date: April 7, 2022
Case Officer: Chen, Pei-Ling
e-mail: plchen@pu.edu.tw
Phone: 886-4-26328001 ext. 11111

Subject: **Group Midterm Exam of Introduction to Information Technology Applications for the 2nd Semester of 2021-22AY**

Descriptions:

- The group Midterm Exam for Introduction to Information Technology Applications (ITITA) is scheduled to be held at 15:10, Thursday, April 21, 2022.** Please refer to test venues assignment chart of ITITA (Attachment 1).
- If a make-up exam is called for due to conflict of exam schedule, the subject students shall register at the Div. of R&C by 12:00 noon, Monday, April 18, 2022 to schedule the make-up exam time.** Those failed to register before the deadline will not be allowed to take any further make-up exam.
- On the day of exam, students should arrive the test venue early and take their assigned seat announced on the seat plan on site. No seat-changing is allowed. Should there be any missing seat assignment, students should follow the instructions of the test monitor.
- As it is stipulated of *PU Regulations on Examination*, **upon entering the test room, students must present their student IDs for verification.** In response to COVID-19 pandemic, student must wear a mask during the test and temporarily take off or pull down the mask when the monitor comes to verify your ID. Put the mask back afterwards immediately.
- Non-test related items shall be placed in the front or back of the test room (not under the seat), and 3C products must be turned off during the test.
- Five minutes after the start of the exam, no admission is allowed. No early submission of the exam and exit are allowed. Before leaving the test venue, students should not browse the webpage nor talk to each other. Violators shall face the penalty for breaching exam regulations.**
- Students must put their answers on the designated answer sheets. No copying, passing of crib sheet, carrying of crib sheet, impersonation, nor entering the test rooms with forged ID or any attempted deception are allowed. Any violation shall result in a mark of "Zero" for the exam in question; the student in question will also be forwarded to the Office of Student Affairs for discipline.
- After the exam, please exit quickly from the 1st or 3rd floors (2nd floor is reserved for entry only).** Do not linger around the classrooms or corridor to avoid traffic congestion against the entering students.
- Attached is the *PU Regulations on Examinations* (Attachment 2) which will also be posted at the test venues. Except for the times for entry and exit follow the instruction of this Notice, other exam related issues are subject to the *Regulations on Examinations*.

Exam related information:

Attachment 1: [Test Venues Assignment Chart of ITITA for 2021-22AY 2nd semester](#)

Attachment 2: [PU Regulations on Examinations](#)

Original: Students enrolled in ITITA courses

Copies: Heads, secretaries, and assistants of all departments (colleges, institutes, centers, and offices); instructors of ITITA