

靜宜大學 碩、博士班學生轉系(所)申請書
Application for Major Change by Graduates

Personal Data			
Dept. (Inst.)	_____ Dept. (Inst.) _____ Year <input type="checkbox"/> Master's <input type="checkbox"/> Doctoral		
ID Status of enrollment	<input type="checkbox"/> Regular <input type="checkbox"/> Working student <input type="checkbox"/> In-Service student <input type="checkbox"/> Overseas Chinese, Mainland Chinese, International student		
Applicant's Signature		Student No.	
Mobile		Date of Application	yy mm dd
Intended Transfer-in Dept. (Inst.)	_____ Dept. (Inst.) _____ Year		
Reasons for Major Change			
Procedures			
※Acquire the preliminary approval of Div. of R&C first and proceed the process in order※			
Div. R&C	Upon inspection, the applicant is eligible for application. Signature: _____ Date: _____		
Head of Current Major	Signature: _____ Date: _____		
Head of Transfer-in Major	Signature: _____ Date: _____		
Secretary of Transfer-in Major	This application and other relevant materials are duly received. Signature: _____ Date: _____		

※Notices :

1. Only those who have completed 2 semesters of studies are eligible to transfer to the second year; those who have completed 4 semesters of studies are eligible to transfer to the third year.
2. Graduate students applying for major change shall fill out this application form with ALL fields filled in with truthful information.
3. The major change application should be processed in the order specified during the application period; the written review materials shall be turned in to the secretary of the transfer-in major.
4. If the intended transfer-in major requires written/oral exams, the applicants should verify with the pertinent Dept. (Institute) for the test time and venue and take the test as scheduled.