

靜宜大學 休學/退學 申請書

Suspension/Withdrawal of Study (Application)

Please select one by ticking the box.	<input type="checkbox"/> 1. I'm an adult (18 years old or older). I'll independently decided whether to inform my parents (or guardians).
	<input type="checkbox"/> 2. I'm a minor (under 18 years old) and have obtained my parents' (or guardian's) consent to apply for suspension or withdrawal from the university. Signature : _____ Seal : _____
	<input type="checkbox"/> 3. I'm an adult (18 years old or older)-my parents (or guardians) have already been informed of this application of suspension or withdrawal from the university. Signature : _____ Seal : _____

Adult students may apply for suspension or withdrawal from the university without parental consent. However, considering the diverse challenges students might encounter during their time at the university, such as academic pressures or difficulties in adapting to campus life, **it is strongly recommended that they consult with their parents (or guardians) and homeroom teachers before submitting an application, ensuring that their decision is thoroughly evaluated and carefully considered.**

Personal Data			
Department and Class			
Applicant	(Student's Signature) _____yy_____mm_____dd		
Student No.		Mobile No.	

Application Matters

<input type="checkbox"/> Withdrawal of Study	<input type="checkbox"/> Suspension of Study	Category: <input type="checkbox"/> New application <input type="checkbox"/> Extension	
		Period: <input type="checkbox"/> 1 semester <input type="checkbox"/> 1 year.	

Please select one by ticking the box :

<input type="checkbox"/> Work	<input type="checkbox"/> Personal interest	<input type="checkbox"/> Health	<input type="checkbox"/> Economic
<input type="checkbox"/> Going abroad	<input type="checkbox"/> Resit entrance exam	<input type="checkbox"/> Pregnancy★	<input type="checkbox"/> Childcare★
<input type="checkbox"/> Health of Family (Only for Suspension)	<input type="checkbox"/> Poor adjustment (Only for Suspension of Study)	<input type="checkbox"/> Transfer	<input type="checkbox"/> Academic (Only for Suspension of Study)
<input type="checkbox"/> Paper (Only for Graduate students)	<input type="checkbox"/> Career planning (Only for Withdrawal of Study)	<input type="checkbox"/> Military service★ (Only for Suspension of Study)	<input type="checkbox"/> Exam & Training (Only for Suspension of Study)
		<input type="checkbox"/> Graduate studies (Only for Withdrawal of Study)	

★According to the academic regulations, students applying for a leave of absence due to conscription for military service (up to the completion of the service), pregnancy, childbirth, or childcare under the age of three (up to a maximum of two years) **should submit relevant supporting documents**. Such suspension will not be counted toward the maximum duration of allowable leave.

- Notices:
- A. The applicant applying for suspension/withdrawal of study should submit **the following materials when picking up the Procedure Form at the Div. of R&C:**
 1. **[The written Parental/Guardian's Letter of Consent];** 2. **[one NT\$28-stamped return envelope (two for extension of suspension and Freshman)];** 3. return all borrowed books, equipment, or any other borrowed items.
 - B. The approval date of Division of Bursar involves the refund issues of the applicant. Please pay attention to the date of approval for your own interest. For the refund policy for students applying for suspension/withdrawal of study, please refer to the webpage of the Cashier's or contact the Division of Bursar for details.
 - C. If the male students applying for suspension/withdrawal of study have complied with the regulations and have their deferred draft cancellation submitted to the military service authority, the applicants cannot cancel their application for suspension/withdrawal of study later.