

靜宜大學 大學部學生提高編級申請表
Application for Advancing Year Level by Undergraduates

Name		Student No.	
Dept./Year/Class	_____Dept. _____ Year _____ Class (Division)		
Pre-entry qualification	<input type="checkbox"/> Junior college <input type="checkbox"/> College/University	Total approved credits transferred	_____ credits
Notes	<p>1. Application period: Within one week after the instructional classes begin.</p> <p>2. The application for advancing year level is limited to once only. Once the application is approved, it cannot be changed or cancelled.</p> <p>3. Transferred students and the Freshman of a new department (class) are NOT eligible for year level advance. The students who are approved for year level advance cannot apply for early graduation later.</p> <p>4. After year level advance, the said students must fulfill a minimum study period of one academic year; the students with Junior College background must fulfill a minimum study period of 2 academic years and follow the requirement on credit limits per semester before graduation.</p> <p>5. The regulations for year level advance for the respective years are as follows: (1) Those who have transferred a minimum of 36 credits can be advanced to Sophomore. (2) Those who have transferred a minimum of 66 credits can be advanced to Junior. (3) Those who have transferred a minimum of 96 credits can be advanced to Senior.</p> <p>6. Duration of study: The duration of study for a bachelor degree is 4 years and can be extended for a maximum of 2 years. For the students who have their year level advanced, the semester before the approval of year level advance is included in the duration of study. The students who failed to fulfill the required credits, courses, and other graduation credentials for the bachelor degree within the duration of study should be placed under mandatory withdrawal.</p>		

Procedures	
1. Dept. Secretary	Year level advanced to _____ Year _____ Class (If this is left blank, the Year will be handled under Point 5 above, and the Class will be handled by equal distribution of class enrollment.)
2. Dept. Chair	Please weigh whether the applicant's pre-entry academic performance is in line with the year level advance requirements.
3. Case Officer, Div. of R&C	
4. Registrar, Div. of R&C	