

靜宜大學在校生更改姓名/身分證字號申請單

Application for Name/Personal ID Number Change by Current Students

◎Copy 1: For Div. of R&C

| Dept./Year/Class | Year | Dept. (Div.) Class | Student No. |
|--|-----------------------------------|---|--|
| Old Name | | | |
| Change Items | <input type="checkbox"/> ID | New Personal ID Number: _____ | |
| | <input type="checkbox"/> Name | New name in Chinese: _____ | |
| | | New name in English: _____ <small style="background-color: yellow;">Must be the same with the name on your passport.</small> | |
| <input type="checkbox"/> To change the order of Chinese name: Romanization of Chinese name should follow the Chinese name (based on the ID card) and the change applies to ALL academic documentation. | | | |
| Procedures | | | |
| Please acquire the seals from the respective signatory units and return this form to the Div. of R&C to complete the procedure. | | | |
| Luling Library | Not required for change of ID no. | Office of Info. Tech. Services Teaching and Learning Resource Center | Not required for change of ID no. |
| Div. of R&C Case Officer | | Div. of R&C Reviewer | |



◎Application for name change by current students. Copy 2: Student copy

The student originally named _____ has completed the name change procedure at the Div. of Registration and Curriculum, and the

New name is: _____

Div. of Registration and Curriculum: _____ (Date)

※NOTES:※

1. The documentation to be presented for name change include:
 - (1) One original copy of the Household Registration Transcript evidencing name change (not required for change of ID no.)
 - (2) Personal ID (returned on site after verification)
2. For your own interests, after completing the name change procedure, **the student should approach the course instructors with this slip to inform the instructors of the name change.**
3. After the name change is approved, the applicant should apply for the new student ID with a fee of 200 NT Dollars.