

Providence University Regulations on Degree Conferral

Acknowledged by the Ministry of Education in Letter No. Tai-Jiao-Gao-2-1090084460 dated July 13, 2020

- Article 1. The Providence University Regulations on Degree Conferral (hereinafter referred to as the “**Regulations**”) are established in accordance with the *University Act, its Enforcement Rules, Degree Conferral Act*, and the *Requirements for the Establishment of the Degree Titles and the Substitution Criteria for the Recognition of Master’s and Doctoral Thesis/Dissertation*.
- Article 2. Degrees shall be conferred in accordance with the provisions of these Regulations.
- Article 3. Degrees are divided into three levels: bachelor’s degree, master’s degree, and doctoral degree.
- Article 4. The titles of the degrees of each level shall be determined by the respective degree conferral colleges and departments (institutes, degree-seeking programs, classes) based on their development orientation, course contents and the academic fields of the course nature, and the academic or professional practice orientation. The naming of degree title shall be general to be in line with the international practice and trends. The Chinese and English degree titles shall correspond to each other. The relevant materials (Annex 1) shall be approved at the Faculty Meeting of the respective degree conferral departments (institutes, degree-seeking programs, classes) and be promulgated and put into effect after being forwarded to the respective College Affairs Council and the University Academic Affairs Meeting for final approval.
- Article 5. The naming of the degree title in the preceding paragraph can refer to the *Manual for the Chinese and English degree titles conferred by the college departments, graduate institutes, degree-seeking programs, and special programs* issued by the competent authority that established the *Requirements for the Establishment of the Degree Title and Substitution Criteria for the Recognition of Master’s and Doctoral Thesis/Dissertation*.
- Article 6. The degree diploma shall include student name, student number, ID number, date of birth, college and department (graduate institute, degree-seeking program, class, division) the student studies, year and month of graduation, degree title conferred, and the serial number of degree diploma. The students declaring a Minor or Double Major at the University or other university shall have the names of the institution and department, in which the minor and second major was completed, recorded in the degree diploma. Where the certificate of graduation is applied in place of the degree diploma, the date of issuance shall also be included.
The contents of the degree diploma of the preceding paragraph shall be submitted by the diploma-issuing units, and upon the approval of the Academic Affairs Meeting, the said contents shall take effect on the day of promulgation.
Where there is an adjustment or name change of a college and department (institute, degree-seeking program, class, division), based on the factual basis and the active laws and regulations, the degree diploma shall bear the new names after adjustment or name change. It is at the discretion of the subject college and department (institute, degree-seeking program, class, division) whether the original names of the college and department (institute, degree-seeking program, class, division) shall also be included in the degree diploma. Upon the approval of the Faculty Meeting of the pertinent department (institute, degree-seeking program, class), it shall be promulgated and put into effect after being submitted to the respective College Affairs Councils and the University Academic Affairs Meeting for final approval.
- Article 7. In addition to the announcement on the webpage of the colleges and departments (institutes, degree-seeking programs, classes) and the query systems of the related academic units, the degree-conferral related information, including the Chinese and English titles of the various degrees, the year of implementation, conferral criteria, the awarding, remarks, and other regulations of the degree diploma, shall be collated by the related units and forwarded to the Office of Research and Development to be placed in the University Administrative and Financial Information Disclosure webpage for public access.

The degree conferral criteria in the preceding paragraph also include whether the thesis/dissertation can be substituted by the works, proof of achievement together with written reports, technical reports, or professional practice reports.

Article 8. A student who undertakes and completes a bachelor degree program within the legally prescribed time, completes the required course credits, completes any required practicum if any, and satisfies all the graduation criteria and who has passed examinations and assessments with satisfactory results shall be conferred a bachelor's degree.

Article 9. The setting of the graduation criteria in the preceding paragraph should put into consideration the core competencies to be fulfilled and the various assessment items to be passed. The graduation criteria should be approved at the Faculty Meeting of the respective departments (institutes, degree-seeking programs, classes) and be promulgated and put into effect after being submitted to the respective College Affairs Councils and the University Academic Affairs Meeting for final approval.

Article 10. A student in a university master's or doctoral degree program who completes the said program within the legally prescribed period, completes the required course credits, satisfies the graduation criteria, and submits a thesis/dissertation and who passes examinations conducted by a master's/doctoral degree examination committee shall be conferred a master's or doctoral degree.

The setting of the graduation criteria in the preceding paragraph should put into consideration the core competencies to be fulfilled and the various assessment items to be passed. The graduation criteria should be approved at the Faculty Meeting of the respective departments (institutes, degree-seeking programs, classes) and be promulgated and put into effect after being submitted to the respective College Affairs Councils and the University Academic Affairs Meeting for final approval. The regulations on the graduate study for master's and doctoral studies at the respective departments (institutes, degree-seeking programs, classes) shall be set out separately and be approved at the Faculty Meeting of the respective departments (institutes, degree-seeking programs, classes) and be promulgated and put into effect after being submitted to the respective College Affairs Councils and the University Academic Affairs Meeting for final approval. The regulations on degree examination for master's and doctoral studies shall be set out separately and be promulgated and put into effect subject to the approval of the Academic Affairs Meeting and forwarded to the MOE for record.

Article 11. The time for awarding degree diploma at all levels are January for the first semester and June for the second semester. However, if an undergraduate student with deferred graduation has completed the required courses and credits yet still lack other credentials for graduation fulfilled the said credentials in the first semester while not enrolling in any courses, the said student may apply for degree conferral. The time for awarding degree diploma is November for the first semester and April for the second semester. A graduate student who has satisfied the minimum years of study and has completed all required courses and credits while meeting all graduation criteria with Thesis being the only outstanding subject, the said student may be awarded the degree diploma in the month when he/she passed the degree examination.

Article 12. The students declaring a Double Major at the University or other institutions complete the required number of course credits within the legally prescribed time, satisfy all the graduation criteria, have passed examinations and assessments with satisfactory results, and meet the requirements for degree conferral shall be conferred a degree from the University, and the degree diploma awarded will bear the names of the university and the department in which the second major was completed.

The undergraduate students can declare a Minor (degree-seeking program) of the same grade at the University or other institutions; the graduate students, Master's or Doctoral, can declare a Minor (degree-seeking program) of the same grade or one grade lower at the University or other institutions with no additional degree conferred.

Where the students, prescribed in the preceding paragraph 1, declaring a Double Major at the University or other institution failed to complete the credits requirement for the Double Major within the stipulated length of study, the said students can apply for credit offset. If the said credits earned meet the qualification for a Minor (degree-seeking program), the said Minor

(degree-seeking program) will be recorded in the degree diploma with no additional degree conferred.

Other matters related to Minor and Double Major are subject to the *Regulations on Declaring a Minor* and the *Regulations on Declaring a Double Major* which are set out separately and submitted to MOE for record.

Article 13. An honorary doctoral degree may be awarded through the recommendations of the University President to be reviewed and approved by the Providence University Honorary Doctoral Degree Review Committee. The resolution of approval shall be forwarded to the University Assembly for discussion and confirmation. The criteria for conferral, the formation of the review committee, and review procedures shall be subject to the *Providence University Regulations on the Conferral of Honorary Doctoral Degree*.

Article 14. A degree conferred by the University shall be revoked under any of the following circumstances, and the awarded degree diploma shall be returned to the University; the University shall also issue an announcement that the degree diploma has been invalidated. If some other ordinance has been violated, the matter shall also be subject to the provisions of the pertinent laws and regulations.

A. The student's admission eligibility or courses of studies involved dishonesty or fraud.

B. The thesis or dissertation, work(s), proof of achievement, written report, technical report, or professional practice report involves fabrication, alteration, plagiarism, custom writing, or some forms of fraudulence.

The investigation procedures on the plagiarism or any fraudulence of thesis/dissertation, work(s), proof of achievement, technical report, or professional practice report are subject to the *Providence University Regulations on Handling Thesis/Dissertation Fraudulence*.

Article 15. Any matters not provided herein shall be subject to the related regulations of MOE and the University.

Article 16. Article 14 The Regulations are enforced upon the approval of the Academic Affairs Meeting and filed for reference with the Ministry of Education; the same procedure applies to the amendments.

Adopted at the Academic Affairs Meeting on December 18, 2019
Amended at the Academic Affairs Meeting on March 19, 2020

***The Chinese version of the document shall prevail in case of any discrepancy or inconsistency between Chinese version and its English translation.**

附表一

靜宜大學 OO 學年度增設/調整院、系(所、學位學程、班、組)授予學位中、英文名稱說明書

一、增設/調整授予學位名稱原因說明：

二、增設/調整授予學位中、英文名稱一覽表：

院、系(所、學位學程、班、組)別(全稱)	學士學位名稱			碩士學位名稱			博士學位名稱			實施年度		參考部定名稱	備註 (同意增設/調整院、系(所、學位學程、班、組)文號)
	中文全稱	英文全稱	英文縮寫	中文全稱	英文全稱	英文縮寫	中文全稱	英文全稱	英文縮寫	入學學年度	畢業學年度		

附表一(範例)

靜宜大學 93 學年度增設/調整院、系(所、學位學程、班、組)授予學位中、英文名稱說明書

一、增設/調整授予學位中、英文名稱說明：

為因應全球化趨勢帶動國際企業之蓬勃發展，培育國際企業人才已成為時代之潮流；有鑑於此，本系擬由「國際貿易學系」更名為「國際企業學系」。課程設計規劃國際商貿、國際行銷、國際財務、國際人力資源發展四大領域，著重國際視野，培養未來國際企業專業人才，授予商學學士學位。

二、增設/調整授予學位中、英文名稱一覽表：

院、系(所、學位學程、班、組)別 (全稱)	學士學位名稱			碩士學位名稱			博士學位名稱			實施年度		參考 部定名稱	備註 (同意增設/ 調整院、 系(所、學 位學程、 組)文號
	中文全稱	英文全稱	英文縮寫	中文全稱	英文全稱	英文縮寫	中文全稱	英文全稱	英文縮寫	入學 學年度	畢業 學年度		
國際企業學系 Bachelor of International Business	商學學士	Bachelor of Business Administration	B.B.A.	管理學碩士	Master of Business Administration	M.B.A.				93	96	商、管 理 12	依中華民國 XX年XX月 XX日臺高 (X)字第 XXXX號核 定同意自 XXX學年度 起更名為 「國際企業 學系」