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Unit in charge: Div. of Registration and Curriculum

Title: Providence University Regulations on the Application for Studying Master's Program
Courses by Undergraduates

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Providence University Regulations on the Application for Studying Master's Program Courses by Undergraduates

[Amended at the Academic Affairs Meeting on September 27, 2023](#)

- Article 1 The Providence University Regulations on the Application for Studying Master's Program Courses by Undergraduates (hereinafter referred to as the "Regulations") are established to encourage the outstanding students in undergraduate programs to extend their graduate studies at Providence University (hereinafter referred to as the "University") to achieve the purpose of continual learning with shortened length of study.
- Article 2 The undergraduate students who meet the qualifications set according to the Regulations on Studying in the Master's Program by the respective departments (institutes, undergraduate programs) and who are ranked the first half in the class are eligible for filing their applications to the attending departments (institutes, undergraduate programs) one year prior to the expiration of their maximum years of undergraduate study. Upon the approval of the respective review committees, an admission list shall be forwarded to the Div. of Registration and Curriculum of the Office of Academic Affairs for announcement and official record, followed by the subsequent procedures in course registration, graduation qualification review, and credit waiver for the Master's program.
The attending department (institutes, undergraduate programs) should specify in the respective regulations the eligibility, admission quota, screening procedures and standards, etc. Upon the approval at the Faculty Meeting of the pertinent departments (institutes, undergraduate programs) and the College Affairs Council, the guidelines shall be forwarded to the Office of Academic Affairs for reference.
- Article 3 The admitted students may begin their Master's program in the senior year. The courses open for Pre-graduate Students are subject to the respective departments.
- Article 4 The Pre-graduate Students who apply for the Master's program according to the former article should take the screening or general examinations for Master's programs. Upon admission, they will then officially be the graduate students. Overseas students (including Overseas Chinese students, international students, and students from Mainland China) must comply with the admission regulations to acquire the graduate student qualifications.
- Article 5 The credits earned from the Master level courses, with a minimum score of 70, taken by the student while in their Bachelor study period, can be transferred by application to their graduate study for a maximum of two-thirds of the required graduate credits for graduation. The Master level courses which are accounted for the Bachelor credits for graduation are not eligible for transfer to Master's credits.
- Article 6 After receiving the admission qualification, the student can apply for graduation after studying for two full semesters and meeting all graduation qualifications for a Master's degree. Tuition and fees are charged in accordance with the relevant University regulations.
- Article 7 The student must meet the credit requirement for graduation regulated by the attending departments for the master's program. The same student who is doing the master's program must meet the credit requirements regulated by the attending institute along with the completion of the master's thesis as to obtain one's graduate degree.
- Article 8 These Regulations shall enter into force upon the approval of the Academic Affairs Meeting; the same procedure applies to the amendments.

Adopted at the Academic Affairs Meeting on June 21, 2000

Amended at the Academic Affairs Meeting on June 3, 2009
Amended at the Academic Affairs Meeting on September 30, 2009
Amended at the Academic Affairs Meeting on March 20, 2013
Amended at the Academic Affairs Meeting on March 12, 2014
Amended at the Academic Affairs Meeting on June 4, 2014
Amended at the Academic Affairs Meeting on March 11, 2015
Amended at the Academic Affairs Meeting on May 27, 2016
Amended at the Academic Affairs Meeting on May 23, 2018
Amended at the Academic Affairs Meeting on June 2, 2021

***The Chinese version of the document shall prevail in case of any discrepancy or inconsistency between Chinese version and its English translation.**